

**CITY OF FORT SCOTT  
CITY COMMISSION MEETING**

**Minutes of January 16, 2018**

**Regular Meeting #2**

The regular meeting of the Fort Scott City Commission was held January 16<sup>th</sup>, 2018 at 6:00 p.m. in the City Commission Room, 123 S. Main, Fort Scott, Kansas.

**ROLL CALL:**

Commissioners Adamson, Bartelsmeyer, Nichols and Parker were present with Mayor Mitchell presiding.

**INVOCATION:** Michael Mix, Water Utility Director, said a prayer asking God for guidance for the city and all government and city officials.

**AUDIENCE IN ATTENDANCE:** Travis Shelton, Clayton Miller, Darrell Parker, Frank Adamson, Larry Gazaway, Paul Ballou, Rhonda Dunn, Holly Baker, Larry Cowen, Sondra Cowen, Deb Needleman, Jerald Mitchell, Michael Mix, and Jason Silvers, representing the Fort Scott Tribune.

**PROCLAMATIONS/RECOGNITIONS:** Recognition of Holly Baker – Mayor Mitchell recognized Holly Baker who came to the National Historic Fort in October of 2015 as the Chief of Interpretation and Resource Management. Under Holly’s leadership, the Fort has been very successful in hosting many new activities and achievements. Holly is leaving to work at the Congressional and Legislative Affairs Office for the National Park Service. The City Commission thanked her for all her efforts while working at the Fort.

**APPROVAL OF MINUTES AND APPROPRIATIONS/CONSENT AGENDA:**

- A. Approval of minutes of the regular meeting of January 2<sup>nd</sup>, 2018.
- B. Approval of Appropriation Ordinance 1207-A totaling \$482,847.04.
- C. Resolution 3-2018 - Notice of Hearing with Reference to alleged unsafe and dangerous structure and accessory structure located at 1234 E. Elm – Public Hearing Date – 3/6/2018 – 6:15 p.m.

Bartelsmeyer moved to approve the Consent Agenda. Parker seconded. All voted aye.

**APPROVED CONSENT AGENDA.**

**APPEARANCE/COMMENTS/PUBLIC HEARING:**

- A. **APPEARANCE:** None
- B. **CITIZEN COMMENTS** (Concerning Items Not on Agenda – 3 minute limit per citizen) - None

**C. PUBLIC HEARINGS:** None

**CONSIDERATION:**

1. Consideration of Glenn Cowan Quit Claim Deed – Rhonda Dunn, Community Development Director, informed the Commission that she is seeking approval to transfer some City property that was purchased with flood mitigation funds in 1999 to Glenn Cowan. Mr. Cowan owns the adjoining property. The deed is restricted and no structure can be built on this property due to the land being purchased with flood mitigation funds. This restriction cannot be lifted from the property. This property is outside of the City limits and the City has no need to keep this property.

Nichols moved to approve the Quit Claim Deed transferring the land from the City to Glenn Cowan. Adamson seconded. All voted aye.

**APPROVED QUIT CLAIM DEED TRANSFERRING CITY LAND OUTSIDE THE CITY LIMITS TO GLENN COWAN.**

2. Approval of Change Order #1 – College Booster Station Update – Increase of \$42,043.95 – Michael Mix, Public Utilities Director, informed the Commission that this project is now underway. He asked the Commission to increase the capacity of the south pump in the College Booster pump station. The pump needs replaced and if the larger pump is installed during this process, it will help ensure adequate water supply in the south part of the City which includes the Industrial Park. The engineering firm solicited bids for the larger pump. The change order in the amount of \$42,043.95 consists of the new larger pump and motor from JCI, additional electrical and mechanical requirements also needed. The total amount of the project would now be \$262,519.22.

Jon Garrison said that this amount will come from the Water Utility budget.

Bartelsmeyer moved to approve Change Order #1 with an increase of \$42,043.95 for the College Booster Station project. Parker seconded. All voted aye.

**APPROVED CHANGE ORDER #1 WITH AN INCREASE OF \$42,043.95 FOR THE COLLEGE BOOSTER STATION PROJECT MAKING THE TOTAL CONTRACT AMOUNT \$262,519.22.**

3. Approval of Change Order #1 for the Chemical Feed & Sludge Removal Project – Decrease of \$4,183.10 - Michael Mix, Public Utilities Director, informed the Commission that this is another change order but is for a decrease in the total project in the amount of \$4,183.10. The original contract for the Chemical Feed and Sludge

Removal project was \$176,500. The new total amount is \$172,316.90 resulting in the decrease.

Parker moved to approve the Change Order #1 for the Chemical Feed & Sludge Removal project resulting in a decrease of \$4,183.10. Nichols seconded. All voted aye.

**APPROVED CHANGE ORDER #1 FOR THE CHEMICAL FEED & SLUDGE REMOVAL PROJECT RESULTING IN A DECREASE OF \$4,183.10. TOTAL CONTRACT AMOUNT IS NOW 172,316.90.**

4. Discussion of Fort Scott Lofts – Rachel Pruitt, Economic Development Director, informed the Commission that she is seeking approval for the City to apply again for the State of Kansas Affordable Housing Credit for the Union Block Building at 18, 20, and 22 S. Main known as Fort Scott Lofts. She shared with the Commission some downtown residential development facts which included employment and housing information. She reminded the Commission that this development would have 27 loft style apartments with retail in the bottom and be a three story development. It is a \$5.5 million project with \$400,000 in funds committed by the City. She stated it is a very aggressive selection process by the State and the City would have a 50/50 chance in receiving the grant. If approved to apply again, she will begin to get community support letters to send in with the application.

Nichols moved to approve to apply for the Affordable Housing Credit grant for the building at 18, 20, and 22 S. Main known as the Fort Scott Lofts. Bartelsmeyer seconded. All voted aye.

**APPROVED TO APPLY FOR THE STATE OF KANSAS AFFORDABLE HOUSING CREDIT GRANT FOR THE BUILDING AT 18, 20 & 22 SOUTH MAIN KNOWN AS FORT SCOTT LOFTS.**

**COMMISSION/STAFF:**

**A. Director Updates:**

Jon Garrison – Mr. Garrison gave the Commission a summary spreadsheet with a review of the 2017 budget. He explained the spreadsheet to the Commission and will give updates during the upcoming year.

Rachel Pruitt informed the Commission that Allyson Turvey is now full time with the City and Tourism. She said that the new brewery had their grand opening last weekend and had over 800 people come and visit. She said that Larry Gazaway is doing a great job with Tourism and has every weekend in February already booked.

**B. City Commission:**

Adamson – Nothing to report.

Bartelsmeyer – Thanked all the City crews who have been cleaning the streets in this bitterly cold weather.

Nichols – Nothing to report.

Parker – Said that she really liked the Help Wanted flyer in the materials Rachel handed out. She said that jobs are here and encouraged people to bring in their families and friends and apply for jobs.

Mitchell – Nothing to report.

**C. City Attorney:** Not present.

**D. Director of Finance:** Nothing to report.

**E. City Manager:**

1. 2<sup>nd</sup> Street Park – City Manager said that he met with a group of individuals who are interested in the park. They would like to see the City keep the park due to the history and heritage of it. City Manager said they may possibly lease the land for farming in the future.

**ADJOURNMENT:**

Bartelsmeyer moved to adjourn the meeting at 6:50 p.m. Parker seconded. All voted aye.

**ADJOURNED MEETING AT 6:50 P.M.**

The next regularly scheduled meeting is to be held on February 6<sup>th</sup>, 2018 at 6:00 p.m.

**RECORDED BY:**

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**DIANE K. CLAY  
CITY CLERK**