

**CITY OF FORT SCOTT
CITY COMMISSION MEETING**

Minutes of July 3, 2018

Regular Meeting #13

The regular meeting of the Fort Scott City Commission was held July 3rd, 2018 at 6:00 p.m. in the City Commission Room, 123 S. Main, Fort Scott, Kansas.

ROLL CALL:

Commissioners Adamson, Bartelsmeyer, Nichols, and Parker were present with Mayor Mitchell presiding.

INVOCATION: Michael Mix, Public Utilities Director, said a prayer asking God for guidance for the City and all government and City officials.

AUDIENCE IN ATTENDANCE: Janet Braun, Denton Wescoat, Deb Needleman, Billy Keith, Darrell Parker, Travis Shelton, Rebecca Todd, Jackie Neale, Bob Duncan, Silas Todd, Diana Morriss, Deb McCoy, Larry Gazaway, Michael Mix, Dave Bruner, Rhonda Dunn, Paul Ballou, and Clayton Miller.

PROCLAMATIONS/RECOGNITIONS: None

APPROVAL OF MINUTES AND APPROPRIATIONS/CONSENT AGENDA:

- A. Approval of minutes of the regular meeting of June 19th, 2018.
- B. Approval of Appropriation Ordinance 1218-A totaling \$776,247.88.

Bartelsmeyer moved to approve the Consent Agenda. Parker seconded. All voted aye.

APPROVED CONSENT AGENDA.

APPEARANCE/COMMENTS/PUBLIC HEARING:

A. APPEARANCE: None

B. CITIZEN COMMENTS (Concerning Items Not on Agenda – 3 minute limit per citizen) -

Bob Duncan – Mr. Duncan read a portion of Rhonda Dunn’s letter that was sent to him regarding the code footprint for the Beaux Arts Center. The letter stated that they would have 30 days to have a plan submitted to accomplish what was needed to be in compliance. He said that they had no choice but to close their business. He stated that the code footprint is incorrect and the City needs to fix it.

Rebecca Todd – Ms. Todd said that she is the daughter of the owner of the Beaux Arts Center. She has been a resident of Fort Scott since 2009. She believes a City should be business friendly to help build a better

economy, but she says that this City has done the opposite. The City has made it impossible for a small business to recover and will not work with them. She believes this whole situation could have been avoided. She ended with shame on the Board, business development, and the City Council.

Billy Keith – Mr. Keith asked about the demolition of the old Driller’s Bar that is occurring where the demolition company is digging a hole and burying the debris.

Rhonda Dunn stated that they have a permit from the State of Kansas and it is legal.

Mr. Keith also asked about the Stout building and if the City could hire the Amish to come in and gut the whole building and save the building.

City Manager said that a deal is being worked out with the property owner on this building and that it will more than likely come down. It will be used for a parking lot.

C. PUBLIC HEARINGS: None

CONSIDERATION:

1. Approval of Code of Conduct Policy for Buck Run Community Center – Deb Needleman, Human Resource Director, informed the Commission that there is currently not a code of conduct policy at Buck Run Community Center. This policy will provide the staff with rules to back them up when dealing with inappropriate behavior. This code of conduct will be posted throughout the center and will also be included with the forms that the fitness center members are required to sign. Approval was recommended.

Parker moved to approve the Code of Conduct for Buck Run Community Center. Adamson seconded. All voted aye.

APPROVED CODE OF CONDUCT FOR BUCK RUN COMMUNITY CENTER.

2. Approval of Motor Vehicle Report Policy for City employees - Deb Needleman, Human Resource Director, informed the Commission that many of the City positions require the employee to drive a City vehicle and the job descriptions state the employee must have a valid driver’s license and meet the City’s driving history requirements. We have never had a policy on what those driving history requirements entail. She worked with the City’s insurance carrier, KCAMP, to develop the Motor Vehicle Report Policy. All City employees driving records will also be reviewed annually which has not be done in the past. Approval was recommended.

Nichols moved to approve the Motor Vehicle Report Policy. Bartelsmeyer seconded. All voted aye.

APPROVED MOTOR VEHICLE REPORT POLICY.

3. Change in policy for Septic Haulers in Bourbon County – Michael Mix, Public Utilities Director, informed the Commission that there are a few haulers that haul grease in Bourbon County. The City’s plant is not set up to process grease.

City Manager suggested drafting up the letter and sharing it with the Commission and it could be voted on at the next meeting.

4. Approval of contract with Zingre’ & Associates for architectural services for repairs at the water and wastewater treatment plants – Michael Mix, Public Utilities Director, informed the Commission that there are several miscellaneous masonry repairs that need completed at the Water and Wastewater Treatment Plant facilities. He asked for approval for the engineering contract with Zingre’ & Associates for architectural services in the amount not to exceed \$15,470.00.

City Attorney said that since these are repairs that it would not need to go out for bid. It is not new construction. The City can take bids on the different items that need fixed at the plants and award accordingly without having the repairs engineered.

COMMISSION/STAFF:

A. Director Updates: None

B. City Commission:

Adamson – Nothing to report.

Bartelsmeyer – Nothing to report.

Nichols – Nothing to report.

Parker – Nothing to report.

Mitchell – Nothing to report.

C. City Attorney: Nothing to report.

D. Director of Finance: Remarked that he gave each Commissioner a budget notebook and asked them to review it. There will be a budget work session at 4:30 p.m. on July 17th, 2018 before the regularly scheduled City Commission meeting.

E. City Manager:

1. Fireworks – City Manager said that there have been many calls about fireworks being shot off other than on the 4th of July. The 4th of July is the only day waived in the City limits of Fort Scott. He thanked the Police and Fire Departments for getting everything set up for tonight’s fireworks display. The City is the only one authorized to shoot off fireworks on July 3rd inside the City limits.

ADJOURNMENT:

Parker moved to adjourn the meeting at 6:24 p.m. Nichols seconded. All voted aye.

ADJOURNED MEETING AT 6:24 P.M.

The next regularly scheduled meeting is to be held on July 17th, 2018 at 6:00 p.m.

RECORDED BY:

**DIANE K. CLAY
CITY CLERK**