

**CITY OF FORT SCOTT
CITY COMMISSION MEETING**

Minutes of August 8, 2017

Regular Meeting #14

The regular meeting of the Fort Scott City Commission was held August 8th, 2017 at 6:00 p.m. in the City Commission Room, 123 S. Main, Fort Scott, Kansas.

ROLL CALL:

Commissioners Adams and Nichols were present with Mayor Mitchell presiding. Commissioners Bartelsmeyer and Mason were absent.

INVOCATION: Pastor Jared Witt, First Presbyterian Church, said a prayer asking God for guidance for the city and all government and city officials.

AUDIENCE IN ATTENDANCE: Travis Shelton, Dustin McClure, Clayton Miller, Paul Ballou, Deb Needleman, Rhonda Dunn, Rachel Pruitt, Janet Braun, Shaun West, Deborah Hall, Traci Reed, Todd Farrell, Allie Birket, James Birket, Laurie Daly, Max Daly, Clint Parsons, Clint Roberts, Diane Hofer, Chris Corr, Greg Post, Jared Witt, Bill Lemke, Viki Leonard, Cam McAllister, Regina McAllister, Kevin Wagner, Kenny Howard, Michelle Workman, representing Fort Scott Biz and Jason Silvers, representing the Fort Scott Tribune.

PROCLAMATIONS/RECOGNITIONS: 811 Safe Digging Day - August 11th, 2017 – Mayor Mitchell read a Proclamation which declared August 11st, 2017 as 811 Safe Digging Day in the City of Fort Scott.

APPROVAL OF MINUTES AND APPROPRIATIONS/CONSENT AGENDA:

- A. Approval of minutes of the regular meeting of July 18th, 2017.
- B. Approval of Appropriation Ordinance 1195-A totaling \$346,868.14.
- C. Certificate of Appropriateness – 2 S. Main - Wilder House signage
- D. Certificate of Appropriateness –Wall & Main-Sign at Iron Star Building
- E. Certificate of Appropriateness – Sign at 14 E. Wall Street – After Affects Salon

Adams moved to approve the Consent Agenda. Nichols seconded. All voted aye.

APPROVED CONSENT AGENDA.

SERVICE AWARD RECOGNITIONS: (Certificate and gift will be presented)

5 years:

Kathy Michael, Operator II, Water Treatment Plant
James Birket, Corporal, Police Department
Max Daly, Animal Control Officer, Police Department
Jon Garrison, Director of Finance

10 years:

Todd Farrell, Parks Supervisor, Parks Department
Traci Reed, Communications Manager, Dispatch
Clint Roberts, Lieutenant, Fort Scott Fire Department

15 years:

Bill Lemke, Water Distribution Supervisor, Water Distribution Dept.
Norman Mackley, Maintenance Lead, Parks Department
Cam McAllister, Mechanic, Public Works
Michael Mix, Public Utilities Director

APPEARANCE/COMMENTS/PUBLIC HEARING:

A. APPEARANCE: Kevin Wagner, 2017 Wreath Ride update – Mr. Wagner gave an update on the upcoming 2017 Wreath Ride which will be held on August 26th, 2017. Last year the ride raised enough funds to place 3,600 wreaths at the National Cemetery in December. They hope to raise more this year. He thanked the Commission for their support in letting them use Buck Run as a starting point for the ride.

B. CITIZEN COMMENTS (Concerning Items Not on Agenda – 3 minute limit per citizen) - Deborah Hall – Ms. Hall said that she lived in Fort Scott and asked who decided to resurrect the dog tag ordinance. She said that she pays \$300 to \$500 a year to maintain her animals. She can't imagine what will happen to people who can't afford to pay for their animals to have vaccinations. She has a problem with using police force to enforce this ordinance. She asked how much tax dollars would be used for this and if they would be paid overtime.

Commissioner Adams said he is glad to see this dog tag ordinance being enforced. He said it is not about the \$3.00 or \$5.00 fee but it is about the enforcement and people having their animals vaccinated.

Mayor Mitchell said that there are issues in town with the post office employees being able to deliver mail safely.

City Manager stated that the Animal Control Officer reports to the Police Captain. There will be a light duty police officer working on this and no overtime will be given for this project.

C. PUBLIC HEARINGS:

Adams moved to open the Public Hearing at 6:12 p.m. seconded. All voted aye.

OPENED PUBLIC HEARING AT 6:12 P.M.

6:00 p.m. – 2018 Budget Hearing - Adoption of 2018 Budget – Jon Garrison, Director of Finance, informed the Commissioners that this budget has no mill levy increase. The publication date of ten days was met as required. He asked for any comments or questions.

There were no questions from the Commissioners or the audience.

Adams moved to approve the 2018 Budget. Mitchell seconded. All voted aye.

APPROVED 2018 BUDGET.

Mitchell moved to close the Public Hearing at 6:14 p.m. Adams seconded. All voted aye.

CLOSED PUBLIC HEARING AT 6:14 P.M.

CONSIDERATION:

1. Consideration of Police Department Body Camera purchase – Travis Shelton, Chief of Police, informed the Commission that he wishes to purchase an in-car camera system integrated with body cameras to be worn by patrol officers. The department would like to purchase five (5) in-car video systems with five (5) additional body cameras. These cameras will be used for evidence collection, video documentation of calls, addressing complaints, and ensuring transparency within the department. The only bid is from Watch Guard for \$65,065 as they are the only vendor that they can identify that offers the integrated in-car video with body cameras. The Police Department has worked with this vendor in the past and had good success. This also includes warranties on this equipment. This is a budgeted item.

Nichols moved to approve the bid of \$65,065.00 for purchase of the in-car video system and the body cameras for the Fort Scott Police Department. Adams seconded. All voted aye.

APPROVED THE BID OF \$65,065.00 FOR PURCHASE OF THE IN-CAR VIDEO SYSTEM AND THE BODY CAMERAS FOR THE FORT SCOTT POLICE DEPARTMENT.

2. Airport Improvement Project - Dave Martin, City Manager, announced that the City has an exciting opportunity to get a new business to locate here. This is the first step in this project. He asked Rachel Pruitt and Kenny Howard to also speak on this.

Rachel Pruitt, Economic Development Director, informed the Commissioners that she has learned a lot about airports recently. The City has a MRO opportunity. Spectra Jet in Ohio is looking to expand into the Midwest. They are headquartered in Springfield, Ohio and they perform mechanic work on Lear and Challenger jets. They would like to expand into Fort Scott. They would relocate eight jet engine mechanics. This would impact the airport tremendously and open up many opportunities. There is a person who has shown interest in opening a restaurant at the airport and also improvements to the pilot's lounge are being considered. Part of the deal with Spectra Jet is to enlarge the airport's runway. It is currently 4,400 feet X 75 feet. It will need to be expanded to 6,100 feet X 100 feet. If the approval of the master agreement and work order occurs, this company would start to use the airport in the next 30 to 90 days prior to the runway expansion. The City doesn't want to lose this business opportunity.

Kenny Howard, Airport Director, informed the Commission that this is a great opportunity for this community. It would advance the airport from a Category 1 airport to a Category 3 airport and fuel sales would increase significantly. Since Air 1 Leasing purchased their Challenger jet, the fuel sales have increased significantly.

Greg Post, Chairman, Airport Advisory Board said that he is pleased to be able to speak about this project. He owns six airplanes and has been a pilot over 45 years. He said that Kenny and his two assistants take very good care of the airplanes and the pilots when they land here. He also said that having the courtesy cars available to pilots to come to town is a big asset. He says that this is a great opportunity for the airport and Fort Scott.

Approval of Master Agreement -

Diane Hofer, Olsson & Associates, informed the Commission that they are a full service engineering firm. She has worked in aviation for many, many years and on over 500 projects. She stated that the instrumental approach for the F.A.A. process takes about two (2) years for a new runway. The Master Agreement is for professional services. The Master Agreement Work Order No. 1 is to perform topographic surveys and drillings at the airport in the amount of \$44,730.00.

City Manager said that the road will have to be moved eventually and the County has given approval to move the road. This will take time. Grants will need to be applied for. This is not in the F.A.A.'s radar and they have no funding available for this.

Nichols moved to approve the Master Agreement between the City of Fort Scott and Olsson and Associates. Adams seconded. All voted aye.

APPROVED MASTER AGREEMENT BETWEEN THE CITY OF FORT SCOTT AND OLSSON AND ASSOCIATES FOR THE FORT SCOTT MUNICIPAL AIRPORT.

Approval of Work Order – Nichols moved to approve Work Order No. 1 in the amount of \$44,730.00 for Olsson and Associates to perform topographic surveys and drillings at the Airport. Adams seconded. All voted aye.

APPROVED WORK ORDER NO. 1 IN THE AMOUNT OF \$44,730.00 FOR OLSSON AND ASSOCIATES TO PERFORM TOPOGRAPHIC SURVEYS AND DRILLINGS AT THE FORT SCOTT MUNICIPAL AIRPORT.

3. Selection of Voting and Alternate Delegates for League of Kansas Municipalities Annual Voting Meeting – 3 voting – 3 alternate – City Manager recommended the following voting and alternate delegates for the Annual League of Kansas Municipalities meeting:

Voting

Dave Martin
Jon Garrison
Diane Clay

Alternate

Rachel Pruitt
Rhonda Dunn
Deb Needleman

Mitchell moved to approve the voting and alternate delegates. Adams seconded. All voted aye.

APPROVED VOTING AND ALTERNATE DELEGATES FOR THE ANNUAL LEAGUE OF KANSAS MUNICIPALITIES MEETING TO BE HELD SEPTEMBER 16-18, 2017.

4. City Hall hours of operation discussion – City Manager said that he and the Staff have been looking at different hours for the operation of City Hall. He suggested experimenting with starting at 7:00 a.m. through 5:30 p.m. Monday through Thursday, and 7:00 a.m. till 12:00 noon on Friday and closing the front office at noon on Fridays. Salaried personnel will still be there until 5:00 p.m. on Fridays.

Commissioner Adams stated he would like there to be a live person there to answer the telephone.

City Manager said he will make sure this happens.

COMMISSION/STAFF:

A. Director Updates: None

B. City Commission:

Adams – Asked if local veterinarians would be allowed to issue dog tag licenses instead of people having to come to City Hall?

Also asked about feral cats and if the City had any ordinances against them. He believes we need to update our Codes on animals as there are a lot of abused animals in the City.

He also stated that he would like to see the \$5.00 charge for the unneutered dog be raised to \$50.00 to help decrease the population in the City.

City Manager will check into these items.

Bartelsmeyer – Not present.

Mason – Not present.

Nichols - Remarked that this is exciting news about the airport.

Mitchell – Commended Kenny Howard and his commitment to the airport.

C. City Attorney: Nothing to report.

D. Director of Finance: Nothing to report.

E. City Manager:

1. Registration of dogs – City Manager said that there has always been registration of dogs. There have been some meetings with the post office due to an area in town where the postal workers cannot deliver mail due to the dog situation. This needs to be enforced and the dog owners held accountable. He asked Shaun West to address this issue also.

Shaun West, Captain, Fort Scott Police Department informed the Commission that the department has tried over the years to enforce the dog tag ordinance. Once a person has registered a dog, this information can be used in case the dog is lost, it can be returned to its owner quickly. It also ensures that the dog has been vaccinated. There will be no overtime used on this project. There is a whole neighborhood that has to walk to a community mailbox as the post office workers will not deliver mail in that area due to the dogs. A hardship like this should not be placed on any one person. He tried to get the notice out to citizens by facebook and it just created a huge problem. Getting your dog licensed helps to serve everyone.

ADJOURNMENT:

Adams moved to adjourn the meeting at 7:12 p.m. Nichols seconded. All voted aye.

ADJOURNED MEETING AT 7:12 P.M.

The next regularly scheduled meeting is to be held on August 15th, 2017 at 6:00 p.m.

RECORDED BY:

**DIANE K. CLAY
CITY CLERK**