

**CITY OF FORT SCOTT
CITY COMMISSION MEETING**

Minutes of September 5, 2017

Regular Meeting #16

The regular meeting of the Fort Scott City Commission was held September 5th, 2017 at 6:00 p.m. in the City Commission Room, 123 S. Main, Fort Scott, Kansas.

ROLL CALL:

Commissioners Adams and Bartelsmeyer were present with Mayor Mitchell presiding. Commissioner Mason and Nichols were absent.

INVOCATION: Michael Mix, Public Utilities Director, said a prayer asking God for guidance for the city and all government and city officials.

AUDIENCE IN ATTENDANCE: Travis Shelton, Clayton Miller, Joe Jolly, Paul Ballou, Janet Braun, Dustin McClure, Michael Mix, Carol MacArthur, Larry Gazaway, Chad Brown, Chris Sather, Rhonda Dunn, Kenny Howard, and Jason Silvers, representing the Fort Scott Tribune.

PROCLAMATIONS/RECOGNITIONS: None

APPROVAL OF MINUTES AND APPROPRIATIONS/CONSENT AGENDA:

- A. Approval of minutes of the regular meeting of August 15th, 2017.
- B. Approval of Appropriation Ordinance 1198-A totaling \$960,874.97.

Bartelsmeyer moved to approve the Consent Agenda. Adams seconded. All voted aye.

APPROVED CONSENT AGENDA.

APPEARANCE/COMMENTS/PUBLIC HEARING:

A. APPEARANCE:

Chris Sather – Fort Scott Color Run - Chris Sather – Color Run Event – October 13th, 2017 – Riverfront Trail – Ms. Sather appeared before the Commission to inform them about the Color Run Event which will be held on Friday, October 13th, 2017. She is requesting the use of both Riverfront Trails from 3:45 p.m. to 6:15 p.m. on that date. Last year they had over 500 participants and look for more this year.

Mitchell moved to approve the Color Run Event at both Riverfront Trails to be held on October 13th, 2017. Bartelsmeyer seconded. All voted aye.

APPROVED THE COLOR RUN EVENT AT RIVERFRONT TRAILS TO BE HELD ON OCTOBER 13TH, 2017.

Joe Jolly – Bicycles on Sidewalks (See Ordinance) – Joe Jolly appeared before the Commission tonight to try to get an ordinance passed to prevent bicycles on City sidewalks but discovered there already was an ordinance in place. He informed them of a recent event that occurred with a bicyclist traveling down the sidewalk in front of his house.

City Manager said that the ordinance just needs to be enforced and that bicyclists should ride on City streets and not the sidewalks.

B. CITIZEN COMMENTS (Concerning Items Not on Agenda – 3 minute limit per citizen) - None

C. PUBLIC HEARINGS: None

CONSIDERATION:

1. Consideration of Exchange Agreement between the City of Fort Scott and Craw-Kan for fiber related services – Dustin McClure, IT Director, informed the Commission that this Exchange Agreement with Craw-Kan involves no money exchanged. Each entity will provide services. The City has vacant conduit and Craw-Kan will install 6.75 fiber miles to connect the Water Treatment Plant to Woodland Hills Golf Course to the Fort Scott Municipal Airport. The City will grant an easement for a fiber node at Woodland Hills Golf Course located south of the golf cart storage shed.

Mitchell moved to approve the Exchange Agreement between the City of Fort Scott and Craw-Kan Telephone Cooperative, Inc. for fiber related services. Bartelsmeyer seconded. All voted aye.

APPROVED EXCHANGE AGREEMENT BETWEEN THE CITY OF FORT SCOTT AND CRAW-KAN TELEPHONE COOPERATIVE, INC. FOR FIBER RELATED SERVICES.

2. Consideration of GPS Map System for Water Utilities – Michael Mix, Public Utility Director, informed the Commission that last year the City approved an agreement with Allgeier Martin to develop GIS mapping. That mapping has been completed. He asked the Commission to enter into a partnership with Midland GIS and Bourbon County to develop a quality GIS map system of all utilities. This company can further develop the mapping that has already been completed and enhance it greatly. The cost of this additional mapping is \$42,300 and is a budgeted item. Bourbon County is also partnering with this firm.

Bartelsmeyer moved to approve the agreement with Midland GIS for the amount of \$42,300 for GIS mapping for all the water and wastewater utilities. Adams seconded. All voted aye.

APPROVED AGREEMENT WITH MIDLAND GIS FOR THE AMOUNT OF \$42,300 FOR GIS MAPPING FOR ALL THE WATER AND WASTEWATER UTILITIES.

3. Consideration of approval of engineering services for three economic development opportunities by extending or modifying sanitary sewer mains - Michael Mix, Public Utility Director, informed the Commission that the City has an opportunity to help facilitate three economic development projects by extending or modifying our sanitary sewer mains. In order to do this, these projects need engineered. He asked for approval with Allgeier Martin at a cost not to exceed \$36,700.

Adams moved to approve engineering services for these three projects with Allgeier Martin at a cost not to exceed \$36,700. Bartelsmeyer seconded. All voted aye.

APPROVED ENGINEERING SERVICES FOR THREE PROJECTS WITH ALLGEIER MARTIN AT A COST NOT TO EXCEED \$36,700.

4. Consideration of electrical update for the generator at Buck Run - Michael Mix, Public Utility Director, informed the Commission that he is in the process of upgrading the College booster station and had looked at the generator at Buck Run Community Center. In looking at this generator, it was discovered that there are issues that need corrected. The wiring and transformer are incorrectly sized and unsafe. He secured quotes and the low quote was from KTK Electric in the amount of \$14,558.45 to make improvements to the generator at Buck Run.

Bartelsmeyer moved to approve the quote from KTK Electric in the amount of \$14,558.45 to make improvements to the generator at Buck Run Community Center. Adams seconded. All voted aye.

APPROVED QUOTE FROM KTK ELECTRIC IN THE AMOUNT OF \$14,558.45 TO MAKE IMPROVEMENTS TO THE GENERATOR AT BUCK RUN COMMUNITY CENTER.

5. Run Hard, Play Harder, Free Half Marathon at Gunn Park - Consideration to close back of park - September 14, 2017 - Larry Gazaway, Tourism Director informed the Commission that he has received a request to hold a half marathon race at Gunn Park on September 14th, 2017. Free will donations will be accepted and donated to the construction of the multi-sensory playground at Ellis Park. He asked for approval to close the back part of Gunn Park for this event from 4:00 p.m. until 12:00 a.m. on September 14th, 2017.

Mitchell moved to approve to close the back part of Gunn Park for the half marathon race on September 14th, 2017. Adams seconded. All voted aye.

APPROVED TO CLOSE THE BACK PART OF GUNN PARK FOR THE HALF MARATHON RACE ON SEPTEMBER 14TH, 2017.

COMMISSION/STAFF:

- A. Director Updates:** Kenny Howard –Mr. Howard shared photos of the recent apron and taxiway construction project that was just completed at the airport. The company finished two weeks ahead of schedule.

He asked the Commission for approval to look for a new Airport consultant. The City has had the current consultant for six years and it is time to send out invitations to look for another consultant.

Adams moved to approve to look for a new Airport consultant. Mitchell seconded. All voted aye.

APPROVED TO SEND OUT INVITATIONS TO LOOK FOR A NEW AIRPORT ENGINEERING CONSULTANT.

Mr. Howard also stated that he recently attended the F.A.A. Airport Conference and visited with officials from the F.A.A. about our exciting new venture at the Airport. They advised to get an environmental assessment first before anything is done. He is securing costs for this service. It could take up to six months for this to be completed. He informed them that Spectra Jet is expected to be here in two weeks and start working. He also informed them that the F.A.A. has approved for the construction of the road and the parking lot with the automatic gate for Air One Leasing so they can have more parking for their hangar area.

B. City Commission:

Bartelsmeyer – Remarked that she will miss Sam Mason. She said that he was a pillar in this community and will be missed. He was thoughtful, gentle, honest, and helpful to so many people. He will be greatly missed.

Adams – Remarked that he echoed Commissioner Bartelsmeyer’s comments. He said that Sam was a good guy and will be missed.

Mitchell – Stated that she also echoed Commissioner Bartlesmeyer’s comments. She said that since she sat next to Sam at the meetings, he gave her guidance and laughter after becoming a City Commissioner. He will be greatly missed.

Mason – Not present.

Nichols – Not present.

- C. City Attorney:** Requested a 10 minute Executive Session at the end of the meeting to discuss non-elected personnel to include the City Commission and City Attorney. There is action anticipated.

D. Director of Finance: Informed the Commission and public that former Mayor and City Commissioner, John Baker, also passed away early this morning. He will also be greatly missed.

E. City Manager:

1. City Employee Picnic – City Manager informed the Commission that the City will be having an employee family picnic at Woodland Hills Golf Course on Tuesday, September 26th, 2017 at 5:30 p.m. and invited them to attend. There will be games for children set up and hamburgers and hot dogs served.
2. Pickle Ball Courts – City Manager said that Rotary has donated two park benches and trash containers for the pickle ball court. The City has applied for a grant to put a port-a-pot there and install lighting.
3. Commissioner Sam Mason – City Manager said that he spent quite a bit of time with Sam these last few days. He said he was proud to serve his community as a City Commissioner and a Judge. He said even the day before he passed away that he was asking him about projects in the City. He will be greatly missed. He said that City Hall will close down from 2:30 p.m. until 5:00 p.m. tomorrow so employees can attend the funeral.

EXECUTIVE SESSION:

Mitchell moved to enter into a 10 minute Executive Session to discuss non-elected personnel including the City Commission and City Attorney. There is action anticipated. Adams seconded. All voted aye.

Entered into Executive Session at 6:43 p.m.

ENTERED INTO EXECUTIVE SESSION AT 6:43 P.M.

Adams moved to adjourn from Executive Session at 6:46 p.m. Bartelsmeyer seconded. All voted aye.

ADJOURNED EXECUTIVE SESSION AT 6:46 P.M.

CITY MANAGER EMPLOYMENT AGREEMENT

Mitchell informed the public that the City Manager's Employment Agreement is before them and he has been given a five (5) year extension on his employment contract. This is a five (5) year employment contract from September 5th, 2017 to September 5th, 2022. His rate of pay was also increased 3%. His insurance benefits will increase also. She stated that she is very proud of all of his accomplishments, his involvement and multi-tasking and the way he represents the City.

City Manager thanked the Commission and said that he appreciates the opportunity to serve the City and the City Commission. He said he couldn't do this job without his good team of employees.

Bartelsmeyer moved to approve the City Manager Employment Agreement. Adams seconded. All voted aye.

APPROVED CITY MANAGER EMPLOYMENT AGREEMENT.

ADJOURNMENT:

Adams moved to adjourn the meeting at 6:49 p.m. Bartelsmeyer seconded. All voted aye.

ADJOURNED MEETING AT 6:49 P.M.

The next regularly scheduled meeting is to be held on September 19th, 2017 at 6:00 p.m.

RECORDED BY:

**DIANE K. CLAY
CITY CLERK**