

**CITY OF FORT SCOTT  
CITY COMMISSION MEETING**

**Minutes of November 21, 2017**

**Regular Meeting #21**

The regular meeting of the Fort Scott City Commission was held November 21<sup>st</sup>, 2017 at 6:00 p.m. in the City Commission Room, 123 S. Main, Fort Scott, Kansas.

**ROLL CALL:**

Commissioners Bartelsmeyer, Nichols and Parker were present with Mayor Mitchell presiding. Commissioner Adams was absent.

**INVOCATION:** Pastor Paul Martin, Children's Minister, Community Christian Church, said a prayer asking God for guidance for the city and all government officials.

**AUDIENCE IN ATTENDANCE:** Travis Shelton, Rachel Pruitt, Deb Needleman, Cheryl Adamson, Chad Brown, Bill Lemke, Daryl Parker, Barbara Ritter, Bryan Ritter, Jody Hoener, Roy Hoener, Paul Martin, Clayton Miller, Michael Mix, Rhonda Dunn, Jessica Schenkel, Cory Schenkel, Justin Dye, Blake Sloup, Margo Stockert, and Jason Silvers, representing the Fort Scott Tribune.

**PROCLAMATIONS/RECOGNITIONS:**

**APPROVAL OF MINUTES AND APPROPRIATIONS/CONSENT AGENDA:**

- A. Approval of minutes of the regular meeting of November 7<sup>th</sup>, 2017.
- B. Approval of Appropriation Ordinance 1203-A totaling \$191,896.81.
- C. Christmas Parade Permit Form- December 5<sup>th</sup>, 2017.

Nichols moved to approve the Consent Agenda. Parker seconded. All voted aye.

**APPROVED CONSENT AGENDA.**

**APPEARANCE/COMMENTS/PUBLIC HEARING:**

- A. APPEARANCE:** None
- B. CITIZEN COMMENTS** (Concerning Items Not on Agenda – 3 minute limit per citizen) - None
- C. PUBLIC HEARINGS:** None

**CONSIDERATION:**

1. Approval of updated Cross Connection Control and Backflow Prevention – Ordinance No. 3520 – Michael Mix, Public Utilities Director, informed the Commission that the current ordinance regarding cross connection and backflow prevention was adopted in 1992. This ordinance prohibits the cross connection between the public water supply and any other water or substance of questionable or unknown quality or any substance which would degrade the public water supply and to provide for maintenance of a continuing effecting cross control program. Over the years, the City has updated their codes, but this ordinance has never been updated. He thanked Bill Lemke for his hard work with this ordinance.

Bartlesmeyer moved to approve Ordinance No. 3520 providing for Cross Connection Control and Backflow Prevention. Nichols seconded. All voted aye.

**APPROVED ORDINANCE NO. 3520 REPEALING ORDINANCE NO. 3048 AND REPLACING WITH ORDINANCE NO 3520 REGARDING CROSS CONNECTION CONTROL AND BACKFLOW PREVENTION AND PROVIDING FOR PENALTIES THEREOF.**

2. Adoption of PedNet Coalition – Healthy Bourbon County Action Team Plan – Jody Hoener, Healthy Bourbon County Action Team, informed the Commission that a public unveiling of the plan was held last Tuesday. The purpose is to adopt a non-motorized transportation plan which will help address barriers towards a healthier community and provide more access to transportation options and healthy food choices. The plan is broken out into four sections: Trails; Bike Infrastructure; Crosswalks and Signage; and Sidewalks. The total budget for this plan is over \$4,000,000. These projects will be focused on one at a time and take many years to complete. She asked the City Commission to formally adopt the Master Non-Motorized Transportation Plan for the City of Fort Scott.

City Manager said that this plan will eventually incorporate into the City's Comprehensive Plan and can be referred to when projects are looked at.

Nichols moved to approve the adoption of the Master Non-Motorized Transportation Plan for the City. Bartelsmeyer seconded. All voted aye.

**APPROVED THE ADOPTION OF THE MASTER NON-MOTORIZED TRANSPORTATION PLAN FOR THE CITY OF FORT SCOTT.**

**COMMISSION/STAFF:**

**A. Director Updates:** Rachel Pruitt – Rachel introduced two guests that were present at the meeting from Sol Purpose. Blake Sloup and Justin Dye were present and gave an update on their company. They recently finished up a solar renewable energy project at Sharky’s where they installed solar plates at the roof of their building and also installed energy efficiency upgrades. They have saved the company approximately \$1,600 in energy costs already. They said they would be willing to visit with any commercial business or residential household that is interested in solar renewable energy.

Rachel also introduced Brian and Barbara Ritter with the Boiler Room Brewhaus who had just received their State licensing to open up the brewery at 102 S. National. They plan to have an open house on January 6<sup>th</sup>, 2018 and invited all to attend.

**B. City Commission:**

Adams – Not present.

Bartelsmeyer – Nothing to report.

Parker – Nothing to report.

Nichols – Nothing to report.

Mitchell – Shared a flyer with the Commission that she received at the Fort Scott Public Library Board meeting showing all the benefits they offer.

**C. City Attorney:** Nothing to report.

**D. Director of Finance:** Nothing to report.

**E. City Manager:**

1. Bridal Veil/2<sup>nd</sup> Street Park – City Manager said that there is a group that is looking at this park and will come to the City with a proposal in the near future. It was removed from the agenda due to this fact.
2. Employee Christmas bonus – City Manager asked the Commission if they would consider giving the Christmas bonus to City employees again this year with the exception of the City Attorney and himself. He recommended \$100.00 to full time employees, \$50.00 to regular part time employees and \$25.00 for part time employees.

Bartelsmeyer moved to approve the Christmas bonus. Parker seconded. All voted aye.

**APPROVED THE ANNUAL CHRISTMAS BONUS OF \$100.00 FOR ALL FULL TIME EMPLOYEES, \$50.00 FOR REGULAR PART TIME EMPLOYEES AND \$25.00 FOR PART TIME EMPLOYEES. THIS BONUS WILL EXCLUDE DAVE MARTIN, CITY MANAGER, AND BOB FARMER, CITY ATTORNEY.**

3. City Christmas Party – City Manager reminded the Commission the City Employee Christmas party is December 12<sup>th</sup>, 2017 at Buck Run Community Center at 6:00 p.m.
4. Next City Commission meeting – City Manager reminded the Commission that the next Commission meeting will begin at 4:00 p.m. on December 5<sup>th</sup>, 2017 due to the Christmas parade.
5. City Manager wished all a Happy Thanksgiving! He is excited about all that is happening in our community.

**ADJOURNMENT:**

Nichols moved to adjourn the meeting at 6:35 p.m. Parker seconded. All voted aye.

**ADJOURNED MEETING AT 6:35 P.M.**

The next regularly scheduled meeting is to be held on December 5<sup>th</sup>, 2017 at 4:00 p.m.

**RECORDED BY:**

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**DIANE K. CLAY  
CITY CLERK**