

**CITY OF FORT SCOTT
CITY COMMISSION MEETING**

Minutes of February 7, 2023

Regular Meeting

The regular meeting of the Fort Scott City Commission was held February 7, 2023 at 6:00 p.m. in the City Commission Meeting Room at City Hall, 123 S. Main Street, Fort Scott, Kansas.

ROLL CALL :

Commissioners J. Jones, T. Van Hoecke, K. Harrington, E. Woellhof (via telephone) were present with Mayor M. Wells.

FLAG SALUTE AND INVOCATION : M. Wells, said a prayer asking God for guidance for the City, our Government and City officials.

AUDIENCE IN ATTENDANCE : Brad Matkin, Interim City Manager, Travis Shelton, Police Chief, Dave Bruner, Fire Chief, Jason Dickman, City Engineer, Thomas Russell, Codes Enforcement Technician, Seth Simpson, Airport Director, Doug Guns, Sports Facilities Director, Bob Farmer, City Attorney, Lisa Lewis, City Clerk, Eddie Townley, Michael Buller, Steve Anthony, Justin Pregont, and Michael Hoyt.

APPROVAL OF AGENDA : M. Wells asked if anyone had additional items to add to the agenda for this meeting. L. Lewis stated that the agenda did need to be approved due to amendments made to the published agenda on January 20th, 2023. J. Jones motioned to approve the January 24th, 2023, amended agenda. T. VanHoecke seconded. All voted aye.

APPROVED THE JANUARY 24, 2023, AMENDED AGENDA .

CONSENT AGENDA :

Approval of minutes of the regular meeting of January 24, 2023.

Approval of Appropriation Ordinance 1329-A totaling **\$927,968.03**

Request to Pay - De Lage Landen Public Finance, LLC - **\$17,641.00**
Golf Cart Rental Fee

L. G. Barcus and Sons, Inc. - **\$84,390.97** - Dam Improvements

Request to Pay - Earles Engineering - **\$33,084.08**

1. 1/6/2023 - City Engineer Monthly Fee - \$4,120.00
2. 1/9/2023 - S. Horton and W. 6th - Preliminary 50% \$10,350.00
3. 1/9/2023 - System Designs Addenda phase II - \$7,537.50 and Phase III - \$2,040.00
4. 1/9/2023 - 2022 Sanitary Sewer Project - Final 90% - \$7,250.00 and Bidding 10% - \$450.00
5. 1/9/2023 - South Industrial Park Waterline - Final - \$590.00
6. 1/9/2023 - GO Car Wash MEP Plan Review - Jason Dickman - \$568.00

7. 1/9/2023 - Cooper Street Inspection - Trever Stoppel - \$58.50
And Cylinder Breaks - \$120.00

F. Request to Pay - Earles Engineering Change Order No. 2 -
\$282,383.00 - 17th & Eddy Storm Water - Remobilization fees
due to substantial delays in utility relocations.

G. Judy's Fuel & Oil LLC - **\$26,520.69** - Unleaded Gasoline

Amendments to agenda:

J. Jones moved to amend the agenda and remove item E (Stacy Wood - Advisory Boards) from the Appearances and item A (Consideration to remove "Interim" from Interim City Manager's title) and enter it as the last item under New Business. T. VanHoecke seconded. All voted aye.

APPROVED TO AMEND THE AGENDA AND REMOVE ITEM E (STACY WOOD - ADVISORY BOARDS) FROM THE APPEARANCES AND ITEM A (CONSIDERATION TO REMOVE "INTERIM" FROM INTERIM CITY MANAGER 'S TITLE) AND ENTER IT AS THE LAST ITEM UNDER NEW BUSINESS.

CONSENT AGENDA

T. VanHoecke asked if the cart rental agreement was a lease. B. Matkin confirmed and stated that when the lease is up, the course will receive new carts.

T. VanHoecke questioned the fuel invoice amounts. B. Matkin will verify.

T. VanHoecke questioned the Change Order. J. Dickman verified that the previous Change Order was not the same one that needed approval on this agenda.

J. Jones verified that the fuel bill was split over two (2) funds for payment.

T. VanHoecke moved to approve the Consent Agenda. J. Jones seconded. All voted aye.

APPROVED THE CONSENT AGENDA .

Public Comment:

Ann Rawlins

A. Rawlins addressed the Commission to express her opposition to the prospective location. She is concerned about the preservation of historic items, the Lunette and the blatant disregard for our history by placing the Splash Pad in the same location in the historic district. Her concern is unattended children who will venture from the Splash Pad to the Memorial Area and the Memorial Area will become a playground, the businesses Main Street and National Avenue will be the lookouts for children who are not where they belong, who need to use a restroom or are looking for a parent who are off eating or shopping. She also stated that noise could be an issue. She believes the Splash Pad is a great idea, but not in the historic district; it should be located near the pool. She is concerned about liability for accidents and repairs to damaged memorials. She also addressed stringent fencing regulations.

Kate Freeman

K. Freeman, owner of Artificers, 8 N. National addressed the Commission in favor of the Splash Pad and it's location. She stated she initially had reservations but has changed her mind. She stated that the businesses would benefit from the Splash Pad.

Eddie Townley

E. Townley came to address the Commission regarding the newspaper article he was quoted in about the Splash Pad. He stated that he wanted to reiterate that he was not against the Splash Pad. He stated he had questions about the location and the upkeep. His questions were answered.

OLD BUSINESS:

Consideration of the Splash Pad location: Bailey Lyons, Meredith Tucker, Katie Houston, Kelly Barr and Josh Jones gave their presentation about the Splash Pad to the City Commission.

T. VanHoecke moved to approve the submitted Splash Pad location on Skubitz Plaza. K. Harrington seconded. K. Harrington, E. Woellhof, T. VanHoecke, and M. Wells voted aye. J. Jones abstained.

APPROVED THE SUBMITTED SPLASH PAD LOCATION ON SKUBITZ PLAZA

B. Lyons announced her next fundraising event REZA at Ellis Fine Art Center on February 17th, 2023, at 7:00PM. She also stated that if anyone was interested in donating, please contact her or anyone on the committee. She also stated that more fundraisers are in the works.

Appearances:

Pat Bishop - Land Bank Manager - Annual Report and Introduction: P. Bishop

Public Hearing : None

New Business :

Consideration of Crosswalk and Signage to be painted on the alley roadway exiting onto Wall Street from the Common Ground Drive Through - T. Russell and Jennifer LaRoche.

Jennifer LaRoche did not appear to address the Commission.

T. Russell stated this was brought to his attention by a sign company that was asked to make signs for the building; however they would be an intrusion. He stated they would be looking for an alternate solution due to the dangerous situation at the crosswalk.

T. Russell stated it would be the City's responsibility to paint the sign.

T. VanHoecke expressed concern about the option selected. He would prefer the signage to be at eye level.

J. Jones asked T. Russell about the ordinance for signage. T. Russell stated that the signage could not interfere or cross into the public roadway.

T. VanHoecke stated no motion was needed. The Commission would direct the City to paint the crosswalk and ask the business owner to allow the City to put a sign on the building by their pickup window. B. Matkin stated that he would take care of the direction.

Consideration to Increase Airport Hangar Rates: Seth Simpson

S. Simpson addressed the Commission for permission to increase three (3) hangar rates: spot rentals, hangar one and hangar two. The initial plan was to incrementally increase the rates annually. He stated that when COVID hit, that plan was delayed so as to not burden people, but believed it is time to implement the increase to get back to market value.

J. Jones motioned to approve the increase in the airport hangar rates as presented to the Commission beginning April 1st, 2023. T. VanHoecke seconded. All voted aye.

APPROVED TO INCREASE THE AIRPORT HANGAR RATES AS PRESENTED TO THE COMMISSION BEGINNING APRIL 1ST, 2023.

Consideration of Cost for Lake Fort Scott Boat Ramp: Doug Guns

B. Matkin stated that Commission had requested a report on the cost of the boat ramp at Lake Fort Scott to be taken from the Lake Fund. He stated that Jerry Morgan reported that labor and materials would cost \$2,740.00 and not to exceed \$3,500.00.

J. Jones motioned to approve the amount of \$2,740.00, not to exceed \$3,500.00, for the Lake Fort Scott Boat Ramp to be drawn from the Lake Fund. E. Woellhof seconded. J. Jones, E. Woellhof and M. Wells voted aye. T. VanHoecke was absent for the vote.

APPROVE THE AMOUNT OF \$2,740.00, NOT TO EXCEED \$3,500.00, FOR THE LAKE FORT SCOTT BOAT RAMP TO BE DRAWN FROM THE LAKE FUND.

Consideration to go out for bid for Gunn Park RV Bathroom Renovation:

B. Matkin provided the Commission with two (2) rendering options for the renovation. He provided the details of the drawings. He is asking for approval from the Commission to go out for bid. Design modifications were discussed.

J. Jones motioned to approve to go out for bid for the Gunn Park RV Bathroom Renovation using the CAD drawing submitted to the Commission with the specification changes discussed and finalized by B. Matkin and J. Dickman. Bids are due February 28th, 2023, at 4:00 PM. T. VanHoecke seconded. All voted aye.

APPROVED TO GO OUT FOR BIDS FOR THE GUNN PARK RV BATHROOM RENOVATION USING THE CAD DRAWING SUBMITTED TO THE COMMISSION WITH THE SPECIFICATION CHANGES DISCUSSED AND FINALIZED BY B. MATKIN AND J. DICKMAN . BIDS ARE DUE FEBRUARY 28TH, 2023, AT 4:00 PM.

Consideration to go out for bid on Fort Scott Pavilion:

J. Jones motioned to go out for bids on the Fort Scott Pavilion due February 28th, 2023, at 4:00 PM. E. Woellhof seconded. All voted aye.

APPROVED TO GO OUT FOR BIDS ON THE FORT SCOTT PAVILION DUE FEBRUARY 28TH, 2023, AT 4:00 PM.

Consideration of advertising for Request for Qualifications for US-54:

J. Dickman stated that the City was awarded the CCLIP funds from KDOT for the Wall Street work. It is the geometric improvement category requiring the City to go out for qualifications selection for design. He stated that it is basically soliciting engineers to send statements of qualification. It has been written to be returned February 10th, 2023. J. Dickman stated that it was to go into the newspaper. J. Jones stated that three (3) engineers were to be solicited directly.

J. Jones motioned to advertise for RFQ for the CCLIP US-54 Project to repair Wall Street. T. VanHoecke seconded.

T. VanHoecke asked if the parking spaces on Wall Street would be eliminated with this project. J. Dickman confirmed and stated that there had been previous discussion on how to mitigate parking on Wall Street.

T. VanHoecke asked B. Matkin to be proactive with the businesses who will be impacted by the elimination of parking with this project.

All voted aye.

APPROVED MOTIONED TO ADVERTISE FOR RFQ FOR THE CCLIP US-54 PROJECT TO REPAIR WALL STREET.

Consideration of Memorial Hall Steps Restoration Bid Award:

J. Dickman stated that there was only one (1) complete bid from Mid-Continental for the amount of \$147,426.49.

T. VanHoecke asked how many folks were solicited. J. Dickman stated that he sent it out to five (5) restoration contractors specifically and it was advertised in the newspaper. He stated that the only other information received was from a ready-mix company that submitted prices for concrete to be purchased. T. VanHoecke stated that \$125,000.00 was put into the budget for Memorial Hall repairs and that would not cover this bid.

Discussion was had on options for the Memorial Hall Steps Restoration.

T. VanHoecke motioned to table the Memorial Hall Steps Restoration for 60 days. J. Jones seconded. All voted aye.

APPROVED TO TABLE THE MEMORIAL HALL STEPS RESTORATION FOR 60 DAYS.

Reports and Comments :

Interim City Manager: B. Matkin, stated that he had two (2) bids for the Audio-Visual equipment for the Commission Room. He asked E. Woellhof if he had his bid yet. E. Woellhof stated that he had not received a response from Ford AV.

B. Matkin presented two options and asked what the Commission would like to do at this time. The quote is good for thirty (30) days. E. Woellhof suggested that they wait until he received his quote from Ford AV.

Discussion was had on what options the Commissioners were interested in pursuing for the Commission Room.

B. Matkin stated that the Streets Department is working on ditches this week, did alleys last week, ditches will be next week due to cold weather. He stated that the Parks Department is working on the RV Park improvements at Gunn Park. He stated that he made a list of items and issues that need to be addressed at Memorial Hall to make it safe and more comfortable to hold events. He also commented that the event Saturday night at Memorial Hall was a success and commended J. Jones for putting the event on. He said that at the next meeting, he will present preliminary options for the downtown parking plan to be considered by the Commission before it is presented to the business owners. He also discussed the Snyder Electric report and asked for feedback. He stated that he supplied them with the AIP (Action in Progress) Report and how staff meetings are restructured.

M. Wells thanked B. Matkin for the AIP. He stated that he appreciated being able to see all that is being done within the departments.

Engineering: J. Dickman updated the Commission on the completion of utility plans for Horton and 6th Street, 17th and Eddy project. ATT was finally in contact with the contractor, so ATT and Kansas Gas stated three (3) to four (4) weeks for design. B. Matkin asked that dirt be brought to the front of the church due to settlement. J. Dickman stated that if the utility companies are not finished, there may be further delays. B. Matkin asked to be updated on that status.

M. Wells asked J. Dickman if KDHE set a date for completion of the water treatment plant. J. Dickman stated that it has not yet been received. CIP work session, Wastewater Treatment Plant add the water reuse system needs to be replaced.

Commissioners Comments:

J. Jones - Dispatch contract expired 2017, Moody Building wall is separating from the building and may need a letter drafted, Bank Bids due February 10th at 2:00PM, Police Chief search update, UTV Ordinance regarding inspection, begin conversations regarding removing Interim from Interim City Manager title, successful event at Memorial Hall on Saturday.

T. VanHoecke - thank you to Streets crew, best wishes to Travis Shelton on his Retirement, bad weather coming through, watch out for your neighbors' well being and be respectful and mindful of first responders trying to do their jobs.

E. Woellhof - was asked to look into Maintenance Management System and found three (3) that will do a demonstration. B. Matkin asked that he get with D. Guns and share resources. E. Woellhof asked about the status of the Meals on Wheels request for help from the City. T. VanHoecke stated that Jim Harris said that they would reach out to us but have not heard anything yet. E. Woellhof asked about the RenoDry status. B. Matkin stated that Norm Nation met with them and they will be giving a report.

M. Wells - requested prayers for Commissioner K. Harrington and former Commissioner Pete Allen, Congratulations to FSHS Debate Team who brought home two (2) state trophies.

City Attorney Comments: Congratulations to the FSHS Debate Team.

B. Matkin stated that Jeff Hancock has arranged for the consultant who will help set the goals and evaluation for the City, City Manager and Commissioners. He would like to set up a Work Session at 5:00PM on September 7th, 2023.

Executive Session - None

Adjournment:

T. VanHoecke moved to adjourn at 8:23 PM. M. Wells seconded. All voted aye.

ADJOURNED MEETING AT 8:23 P.M.

Respectfully submitted,

Lisa Lewis
City Clerk